AMAWATERWAYS®

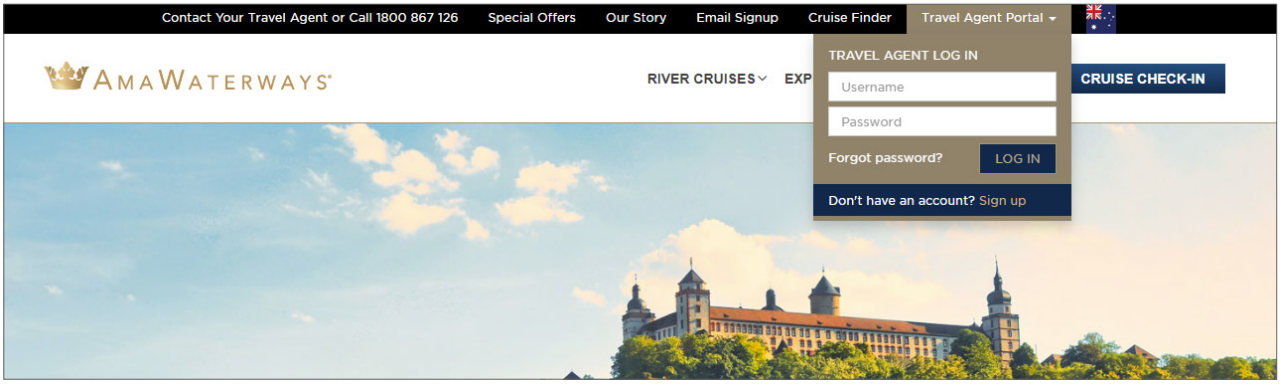
The AmaWaterways Travel Advisor Portal

HOW TO REGISTER

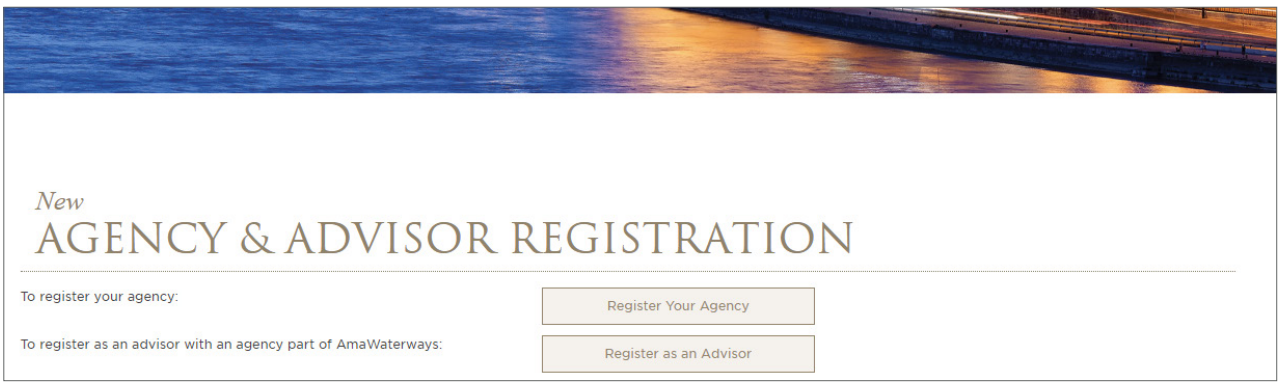
The TA Portal is a treasure trove of resources just for travel advisors. Access the online booking engine, social media assets, marketing and sales toolkits, fam opportunities, recorded webinars, AmaAcademy and more!

Follow these steps to create your access to the AmaWaterways TA Portal.

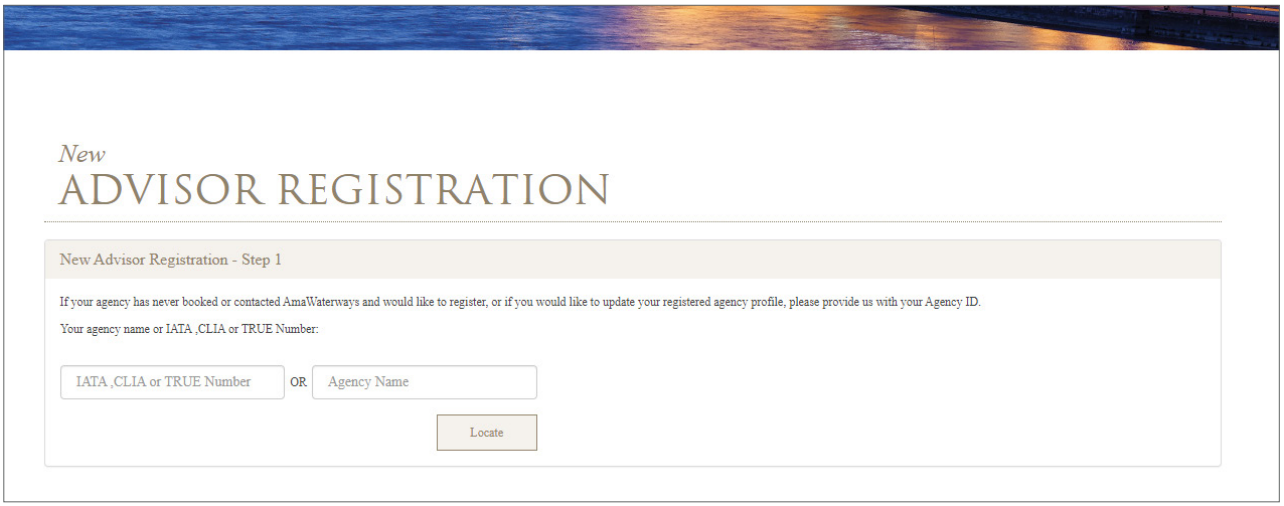
1. Navigate to **www.amawaterways.nz**.
2. At the very top of the page, click **Travel Agent Portal**.
3. Below the LOGIN button, select **Don't have an account? Sign up**.



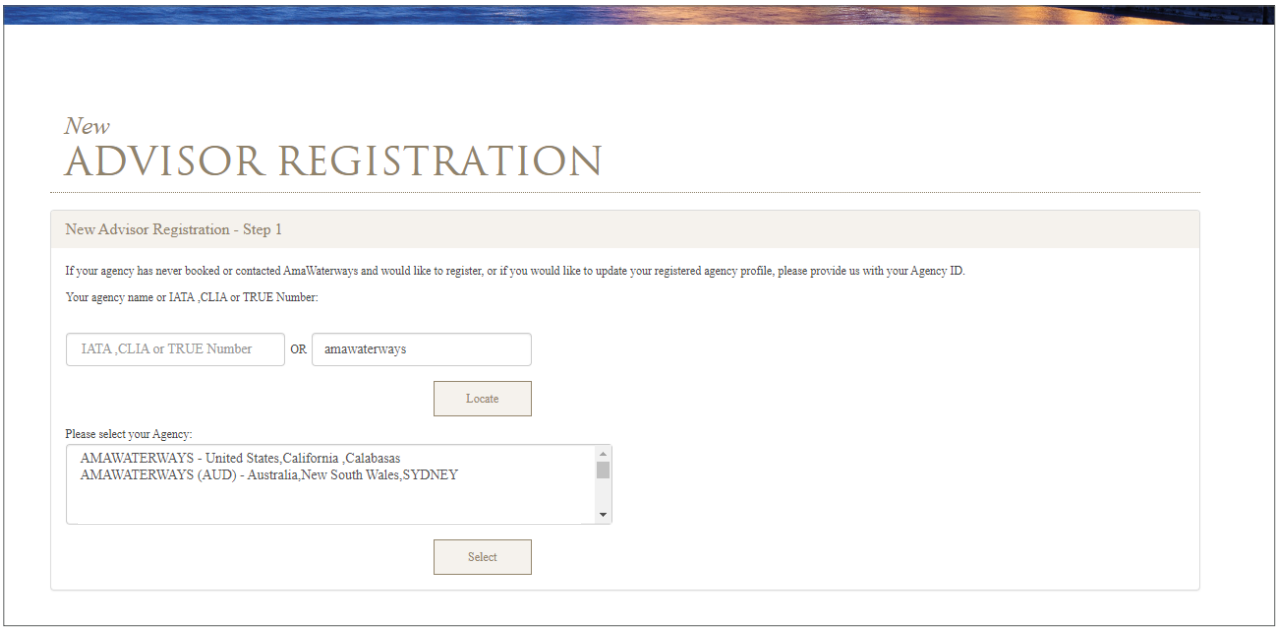
4. Select **Register as an Advisor**.



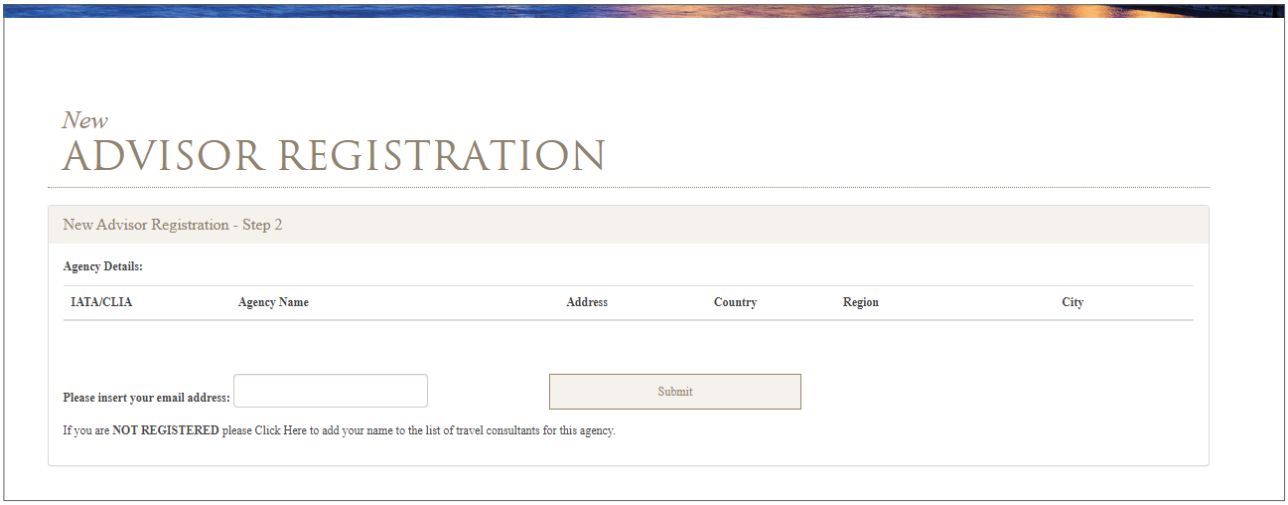
5. Enter your **Agency Name** and click **Locate**.



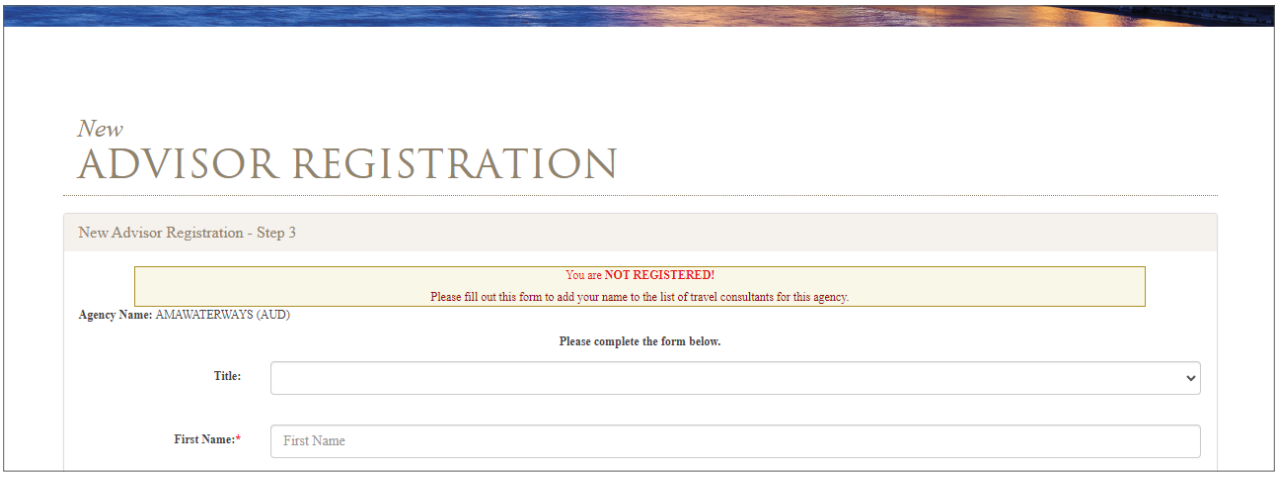
6. Find your Agency on the list and click **Select**.



7. Enter your email address and click **Submit**.

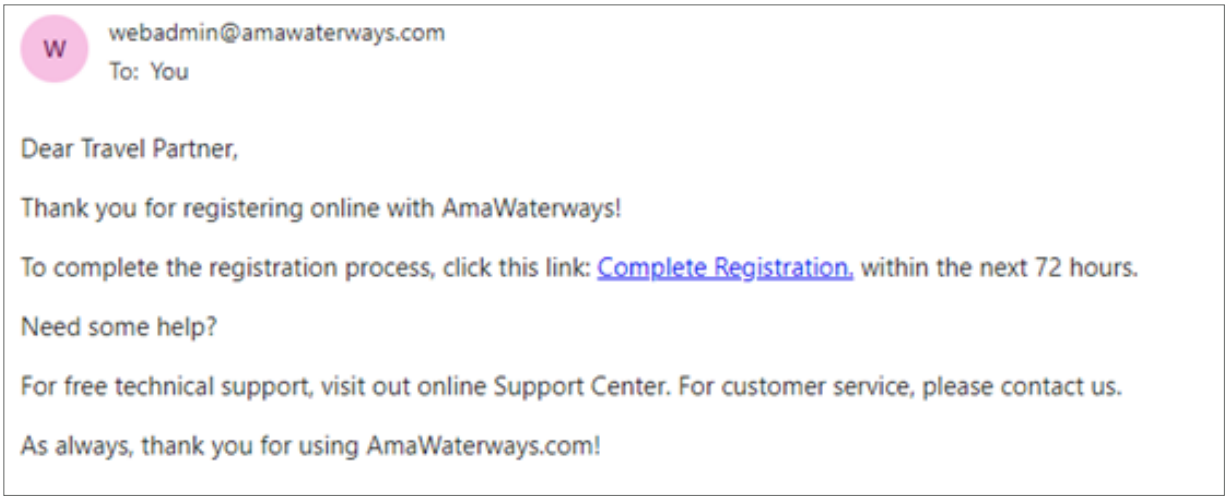


8. Complete the form and click **Register**.



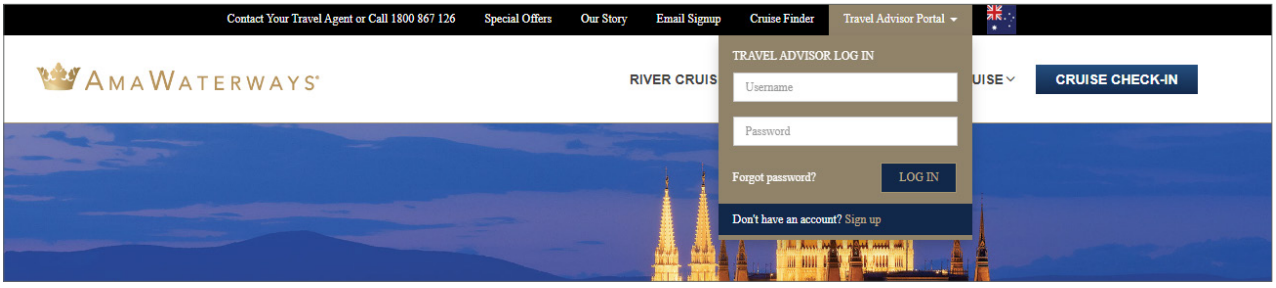
A link will be sent to the email address provided.

9. In the email, click the **Complete Registration** link.



It will take you to the website with a short message confirming registration.

10. Navigate to the top of the page, click **Travel Agent Portal**.
11. Next to the LOGIN button, select **Forgot password?**



12. Create your new password, click **Reset**.

You should now be able to login to the TA Portal using the link at the top of the page.

Questions?

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