QUICK START

STEPS TO SUCCESS

ARCHER TRAVEL SERVICE INC.

1. **COMPLETE YOUR TRAVEL TRAINING PROGRAM & DOWNLOAD YOUR TRAVEL AGENT CERTIFICATE**
2. **PERSONALIZE YOUR TRAVEL AGENT BOOKING SITE**
(Backoffice - Travel Site - Register)
3. **DOWNLOAD THE NEW AGENT PACKET**
(Backoffice - Travel Cafe - New Agent Tab)
4. **REGISTER FOR A SUPPLIER**
(Backoffice - Travel Cafe website - Suppliers Tab)
5. **LEARN HOW YOU GET PAID $$**
(Travel Cafe website - Commissions Tab)
6. **WATCH THE QUICK START TRAININGS**
(backoffice - travel cafe - trainings - quick start)
7. **DOWNLOAD THE ARCHER GO APP**
(Apple & Android)
8. **DOWNLOAD ZOOM (WWW.ZOOM.US) & CREATE AN ACCOUNT**
9. **CREATE BUSINESS CARDS & FOLLOW REQUIREMENTS**
(Travel Cafe website - New Agent Tab)
10. **ATTEND NEW AGENT & TIME TO EVOLVE WEBINAR IN YOUR FIRST 7 DAYS**
11. **ANNOUNCE YOU ARE A TRAVEL AGENT ON SOCIAL MEDIA & TO LOCAL BUSINESSES**
12. **WATCH MIKE ARCHER'S SALES TRAINING**
(Travel Cafe website - Trainings - Quick Start)