

Expedia TAAP

ARCHER TRAVEL GROUP

Your guide to get started



t: 602 694 3706

Supplier name: Expedia TAAP (Travel Agent Affiliate Program)
Booking website: https://www.expediataap.com
Expedia customer service: 1-866-925-7718 (Reservations Support)
Account manager: Miguel Cardiel] / mcardiel@expedia-agents.com

Supplier description:
Archer has a preferred agreement with Expedia TAAP, giving advisors access to over 3,000,000+ properties, 500+ airlines, 110+ car rental companies and 170,000+ activities and tours. Book hotels, vacation rentals, cars, bundles, transfers, tours, and flights — earning up to 13% commission on Premium Plus properties (see page 3 for commission details).

Click to register: **Archer Expedia TAAP registration link**

Why book on Expedia TAAP:

3M+ properties
90% directly sourced

Book hotels, flights, cars, activities, all in one place.

Agency service charge

Get further compensation with an agent service charge - up to 30% of the total booking value

Always-on support

Virtual agent, live agent chat within 90 seconds, and dedicated account manager.

Earn and redeem rewards

Earn reward points for each eligible booking and exchange them for gift cards.

Flexible payment options

Pay at checkout with credit/debit card & PayPal. Or choose to defer payment to manage cashflow.

Expedia TAAP Academy

Free training including video walkthroughs and frequently asked questions.

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How to register and book

As an Archer advisor, you have free access to Expedia TAAP — a booking platform built exclusively for travel professionals.

1. Click the dedicated **Archer Expedia TAAP registration link**.
2. Fill in your contact information and click “Create Account”. Bookmark expediataap.com for future logins.
3. Login at **expediataap.com**. Confirm your name appears on the top-right and then check that your agency name and tracking code WS02555 shows when you click on your name.
4. When booking, **enter only the client’s name** but use your own email address and phone number so itineraries come to you.
5. Use the **itinerary builder** (access it on the homepage via the drop-down “TAAP menu”) to customize itinerary confirmations intro branded invoices.
6. **Always book while logged in to Expedia TAAP** so commissions are attributed to Archer. Expedia does not pay commissions on bookings made over the phone.
7. Booking transactions show a more **general description of ‘TRAVEL’** followed by the Expedia TAAP itinerary number on credit card statements. However, AMEX will show Expedia Group on the statement.

Most important to do right now:

- Register for Expedia TAAP here: **Expedia TAAP**
- Enroll in TAAP Rewards: **Join Expedia TAAP Rewards - Start Earning Points Today**
- Visit TAAP Academy, your one-stop shop for everything that is TAAP: **TAAP Academy - Travel Agent Affiliate Program - Expedia Group**

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Commission

Commission is paid on the total gross booking value, including taxes and fees. By having a preferred agreement with TAAP, your agency will earn commission at our **Platinum level**, which is our highest commission tier.

Property commission tiers

5%	8.5%	11%	13%
Basic	Basic plus	Premium	Premium plus

Other travel products

7.5% Car rentals

11.5% Activities & airport transfers

6% Packages (hotel + flights)

0% Flight only

There is zero commission on Air Only, but if air is packaged with a minimum 1-night hotel stay you can earn 6% commission on the GROSS TOTAL of the trip, including all taxes and fees. This is the only way you can earn commission on air with Expedia TAAP.

Agency Service Charge

Grow your business with additional revenue streams by adding an agency service charge to a booking. Up to 30% of the total booking value can be applied at the travel advisor's discretion. More information here in the TAAP Academy: New feature agency service charge - Expedia Group

Expedia TAAP Rewards

Earn points on eligible hotel bookings, redeemable for gift cards*:

$10 = 2,000 pts
$25 = 5,000 pts
$50 = 10,000 pts
$100 = 20,000 pts
$125 = 25,000 pts
$150 = 30,000 pts

Join for free at: **expediataap.com**

*Redeem at Hotels.com, Southwest Airlines, Amazon, and other popular retailers.

Account Management Support
accountmanagement@expediataap.com | 1-866-925-7718 (Option 1)

Agent Support
1-866-925-7718 (Stay on the line)

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Getting additional support

Quick reference guide for travel advisors on how to get help when issues arise on Expedia TAAP.

Tips for getting help fast:

- **Self-service first:** Visit the Expedia TAAP Academy for step-by-step guides on common tasks and frequently asked questions.
- **Virtual agent:** Available 24/7 directly on the Trips page in Expedia TAAP. On the bottom-right corner, you should see a floating chat button – clicking this will open a chat interface, initiating the Virtual Agent. When you click the floating help button, the Virtual Agent will open and automatically present you with a carousel of your upcoming bookings for quick selection. The Virtual Agent resolves most queries instantly without needing to call.
- **Still need help?** Use **live chat** to speak to a real agent in under 2 minutes, or call **1-866-925-7718** for booking issues.
- **Account manager:** Contact Miguel Cardiel at **mcardiel@expedia-agents.com** for commission questions, account changes, advisor moves, rewards queries, technical issues, or escalations.

Reason for support	Self-service on Academy	Agent support via chat / phone	Virtual agent on Expedia TAAP	Account manager
Making bookings	✓	–	–	–
Modifying bookings	✓	✓	✓	–
Canceling bookings	✓	✓	✓	–
Complex booking issues	–	✓	–	–
Technical / website issues	–	–	–	✓
Commission questions	–	–	–	✓
Training	✓	–	–	✓

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Free training and marketing templates

What you'll find in the Expedia TAAP Academy:

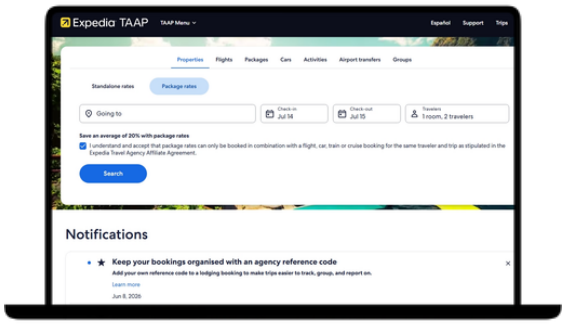
- **Step-by-step guides** on key features, including short video walkthroughs
- **Easy onboarding** Getting started modules for travel advisors new to Expedia TAAP
- **Ready-to-use marketing resources** marketing campaigns and social media templates
- **Free e-books** on growing your travel business and building your client base

Visit **taapacademy.expediagroup.com**

Package Rates

Key advantage of working with Expedia TAAP

Unlock hotel package rates **averaging 20% below Expedia.com**. Once a transportation component is booked or will be booked in the near future by yourself or your client (i.e. flight, cruise, car, rail) travel advisors can access these attractive rates on TAAP. The transportation component does not have to be booked on TAAP. Package rates are available at 350,000 properties and can be found under Properties and sub-menu Package Rates. Visit **Expedia TAAP Academy** to learn more.



Deferred Payment

Book now, pay later

Deferred payment is a feature that allows you to book pre-paid property rates without the need for immediate payment, giving you the flexibility to pay up to 7 days before the free cancellation date. Learn more at the Expedia TAAP Academy **here**.

With deferred payments, you can stay competitive and offer travelers a **flexible payment option**:

- Secure the best lodging rates (including lodging Package Rate) early with no upfront payment
- Access and amend traveler and payment details in the TAAP portal
- Keep track of your balance and payment due